

Ref: ASHIKA/Admin/Circular/2025-2141

Date: 22-06-2025

We are Hiring

ASHIKA Development Associates is a CHT based Non-Government Organization which has been implementing diversified National and International donor funded development projects since 1999. The organization is expanding its team! We are looking for motivated and experienced professionals to support our growing operations in the Chittagong Hill Tracts. If you're passionate about making a difference and building resilient communities, we invite you to apply for the following positions:

SI No	Position name	Required Educational Qualification	Required experience
1	Operations Manager	Masters in Business Administration (Management, Accounting, Finance & Economics) or equivalent field	<ul style="list-style-type: none"> At least 12 years of relevant experience in the NGO, government, or private sector A minimum of 6 years in a managerial or leadership role Prior experience in water resources or agricultural development projects in the Chittagong Hill Tracts (CHT) is highly preferred Fluency in English (written and verbal) will get preference, as well as at least one ethnic language of the CHT is essential
2	Project manager (WSM)	BSC in Civil/Water Resources Engineering/Agricultural Engineering/Agricultural Fisheries/Environmental Science/Environmental Engineering or Masters in Forestry/Business Administration/Management/Economics or equivalent field. Post-Graduation degree with equivalent field will be given preference.	<ul style="list-style-type: none"> At least 10 years of relevant experience in the NGO, government, or private sector A minimum of 5 years in a managerial or leadership role Prior experience in water resources or agricultural development projects in the Chittagong Hill Tracts (CHT) is strongly preferred Fluency in English (written and verbal) will get preference, as well as at least one ethnic language of the CHT is essential
3	Sr. Project Engineer (civil)	BSC in Civil/Water Resources Engineering or Diploma in Civil Engineering	<ul style="list-style-type: none"> Minimum 5 years of relevant experience for candidates with a BSc in Civil Engineering, or 10 years of experience for those with a Diploma in Civil Engineering Experience must be with an NGO, government, or private sector, specifically in the water resources or agricultural sector

			<ul style="list-style-type: none"> • Prior experience working on development projects in the Chittagong Hill Tracts (CHT) • Computer literacy, including proficiency in MS Word and MS Excel • Fluency in English (written and verbal) will get preference, as well as at least one ethnic language of the CHT is essential
4	District Project officer	B.Sc. in Agriculture/ Forestry/ Fisheries or Diploma in Agriculture, Forestry, Fisheries	<ul style="list-style-type: none"> • Minimum 5 years of relevant experience for candidates with a BSc in Agriculture, Forestry, or Fisheries, or minimum 8 years of experience for those with a Diploma in Agriculture, Forestry, or Fisheries • Experience must be with an NGO, government, or private sector, specifically in Watershed Management (WSM) and/or Village Common Forests (VCF) • Prior experience working on development projects in the Chittagong Hill Tracts (CHT) • Fluency in English (written and verbal) will get preference, as well as at least one ethnic language of the CHT is essential
5	MEAL Officer	Masters in any discipline from any reputed university	<ul style="list-style-type: none"> • Minimum 5 years of relevant experience in Monitoring and Evaluation (M&E) or MEAL (Monitoring, Evaluation, Accountability, and Learning) with an NGO, government, or private sector • Demonstrated experience in designing, implementing, and reporting M&E/MEAL activities • Prior experience with development projects in the Chittagong Hill Tracts (CHT) • Fluency in English (written and verbal) will get preference, as well as at least one ethnic language of the CHT is essential
6	Social Mobilization Expert	Masters in Social Science or Bachelor in Agriculture/Fishery/Forestry	<ul style="list-style-type: none"> • Minimum 5 years' experience with an NGO, government or private sector with monitoring evaluation. • Demonstrated experience with community mobilization, Prior experience with development projects in the CHT. • Fluency in English (written and verbal) will get preference, as well as at least one ethnic language of the CHT is essential
7	Area Manager - Watershed	BSC in Civil/Water Resources Engineering or Diploma in Civil Engineering	<ul style="list-style-type: none"> • At least 5 years of relevant experience for candidates with a BSc in Civil Engineering, or • At least 10 years of relevant experience for candidates with a Diploma in Civil Engineering • Must be Experienced with an NGO, government, or private sector, specifically in the agricultural sector • Fluency in English (written and verbal) will get preference, as well as at least one ethnic language of the CHT is essential

8	Project Officer	Diploma in Agriculture, Forestry, Fisheries.	<ul style="list-style-type: none"> • At least 3 years of relevant experience in the forestry or agricultural sector with an NGO, government, or private organization • Prior experience working on development projects in the Chittagong Hill Tracts (CHT) • Fluency in English (written and verbal) will get preference, as well as at least one ethnic language of the CHT is essential
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Why Work With ASHIKA?

- Contribute to impactful community-based development
- Work with a passionate and experienced team
- Opportunities for learning, growth, and leadership

Application Instructions:

- Interested candidates must attach **a recent passport-size photograph, updated CV, and relevant certificates** with their application.
- **Female and physically challenged candidates are strongly encouraged to apply.**
- Applicants must demonstrate **proficiency in both Bangla and English, in both written and spoken forms.**
- Please submit your CV/Resume to the following email address **by 3rd July 2025.**

Email Address: info@ashikacht.org

HR & Admin Department

ASHIKA Development Associates