

Ref: ASHIKA/Admin/Circular/2025-2374

Date:18.11.2025

We are Hiring

ASHIKA Development Associates is a CHT based Non-Government Organization which has been implementing diversified National, UN and Foreign Aided development projects since 1999. The organization is gradually expanding its scope of works and therefore, wishes to invite CV from development professionals in the following position to place them in running “**ASTHA**” project, funded by “**Embassy of Switzerland in Bangladesh**”. Project duration from 1st October 2023 to 31st March 2026.

Sl No	Position Name	Salary	Required Educational Qualification	Required Experience
1.	Monitoring and Reporting Officer (1)	60,000 BDT	Master's degree in Finance/Accounting/ Economics/Management/Business or any other relevant discipline from any reputed University. Finance and Accounting background will be given preferences.	Experience: At least 5 (Five) years of working experience. Skills: Leadership, Communication and coordination skills; Ability to produce report on screening data; Regular follow-up of ongoing project activities; Monitoring & Evaluation process format development skill, Develop Strategic monitoring plan; Prepare & Develop monitoring tools and success indicators; MIS software & database management and maintenance skills. Sufficient ICT knowledge, skills and expertise.

Please note that:

- Interested candidates must attach a recent passport size photograph along with CV & Necessary certificates.
- Females and physically challenged Candidates are strongly encouraged to apply.
- Interested candidates must be able to communicate well in writing & speaking Bangla & English.
- Residences Candidates from Rangamati District will be given special preference.
- Previous Experienced employees with **ASHIKA Development Associates** will get preference.
- Interested candidates are requested to submit their CV/Resume to the following email address on or before **25th July 2025, 3:00PM**.

***Email address: info@ashikacht.org

Note: We maintain zero-tolerance principle on sexual harassment and financial corruption.

